



INSTRUCTIONS FOR PHYSICAL REPORTING AT SPAV CAMPUS All students admitted to UG Programmes through DASA -2026

1. Physical Reporting to the Institute:

Candidates who have secured admission to UG Programmes through DASA 2026 for the Academic Year 2026–27 are required to complete the following procedure by **Physically Reporting on 17th and 18th August 2026** at the campus for smooth confirmation of admission.

2. Academic Semester Registration:

All students are required to register for the Odd Semester 2026 through the registration link, which shall be made available on 17th & 18th August 2026 at SPA Vijayawada. In order to fill this Semester Registration Form, candidates are required to pay the Tuition Fee as per the table below:

Note: (Tuition Fee as per DASA 2026 Notification (per semester) – DASA-CIWG: Rs. 62,500/-, DASA-NON-SAARC: USD 4000, DASA-SAARC: USD 2000, DASA-CIWG & DASA-NON-SAARC: USD 4000. The Semester fee is accrued to annual basis as per Institute Fee Policy)

Balance (Annual Tuition Fees) + Annual Seat Rent (Rs.10,000/-+ Institute Security Deposit (Rs. 10,000/- Refundable & One Time):

i. Tuition Fee (Annual) for DASA (CIWG)	: INR 1,25,000/- + INR 10,000/- + INR 10,000/-
ii. Tuition Fee (Annual) for DASA (Non-SAARC)	: USD 8000 + INR 10,000/- + INR 10,000/-
iii. Tuition Fee (Annual) for DASA (SAARC)	: USD 4000 + INR 10,000/- + INR 10,000/-
iv. Tuition Fee (Annual) for DASA-CIWG & DASA (Non-SAARC)	: USD 8000 + INR 10,000/- + INR 10,000/-
v. Fees Paid at DASA Registration for DASA (CIWG)	: INR 62,500/-
vi. Fees Paid at DASA Registration for DASA (Non-SAARC)	: USD 4000
vii. Fees Paid at DASA Registration for DASA (SAARC)	: USD 2000
viii. Fees Paid at DASA Registration for DASA-CIWG & DASA (Non-SAARC)	: USD 4000

Balance Fees to be Paid by DASA (CIWG)	(Sub-Total A1) : INR 62500/- + INR 20,000/- (i-v)
Balance Fees to be Paid by DASA (Non-SAARC)	(Sub-Total A2) : USD 4000 + INR 20,000/- (ii-vi)
Balance Fees to be Paid by DASA (SAARC)	(Sub-Total A3) : USD 2000 + INR 20,000/- (ii-vii)
Balance Fees to be Paid by DASA-CIWG & DASA (Non-SAARC)	(Sub-Total A4) : USD 4000 + INR 20,000/- (iv-viii)

*All the candidates are mandatorily required to pay the balance tuition fee and Institute Security Deposit.

For more details about Fee Structure, Method of Payment, please visit
<https://spav.ac.in/feesstructure.html>

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3. Verification of Documents on 17th & 18th August 2026:

Upon arrival at the campus, physical verification of documents and credentials will be conducted on 17th & 18th August, 2026 (09:00 AM to 05:00 PM). No original documents will be retained by SPAV; therefore, students may take back all original documents after verification. Candidates are required to bring the following documents in original along with **ONE SET of self-attested photocopies**:

- Provisional Admission Letter by DASA 2026 for admission in SPA Vijayawada (in original)
- JEE Mains Admit Card 2026
- JEE Mains Rank Card 2026 final score card showing rank
- Candidate's Passport (Nationals of Nepal who do not have a passport, copy of Authenticated Citizenship Card has to be submitted).
- Proof for date of birth (Secondary Education Board / University Certificate [Class X or equivalent] or any certificate issued by the Government authorities).
- Mark Sheet of 10th, 11th and 12th (or) Equivalent examination(s).
- Certificate from School authorities (in the format given in Annexure 11 on letter head of the school) as proof of completion of 11th and 12th Standard or equivalent.
- Percentage/CGPA equivalence provided by the principal examination authorities, in case CGPA on a different scale than that specified is awarded OR if only grades are awarded.
- Proof of 2 years of education (11th and 12th or equivalent) in foreign country in case of NRI (School leaving certificate/Mark sheets/Study Certificate as in Annexure 13).
- Medical Certificate (in specified Format available with this Information brochure as Annexure 10)
- OCI certificate/ PIO card, if applicable
- Three latest Passport size Photographs
- Undertaking to be produced by the candidate to submit 12th standard or equivalent final results to the admitting institute by September 30, 2026(Annexure-14)

In addition to above, applicant applying under CIWG quota, has to produce all the following:

- Copy of the passport of the parent working in the gulf.
- Copy of Parent's visa with validity on any date in the Year 2026.
- Copy of Parent's Work Permit with validity on any date in the year 2026.
- Certificate from the company/organization as proof that parent is working OR was working till any date in the year 2026, in gulf country as per format given in Annexure 12 of this Information Brochure.

Note: Failure to produce any of the above documents or non-payment of applicable fee during physical verification may lead to cancellation of admission

4. Hostel Registration:

Upon completion of Physical Reporting and Semester Registration, candidates wishing to avail hostel accommodation may proceed to the Hostel Office for registration.

For further updates on SPAV Hostels (Rules and Regulations for Hostel Residents, Hostel Inmate Form, Mess Fee payable for the entire Academic Year at the time of Physical Reporting, etc.), please visit https://www.spav.ac.in/spav_hostel.html from time to time.

5. Commencement of Classes:

Classes for First Semester of all the UG Programmes will commence on 19th August 2026.

6. For any query related to admissions, please contact:

Related to Admissions	: admissions@spav.ac.in
Related to Fee Payment	: accounts@spav.edu.in
Related to Samarth Registration	: itsupport@spav.ac.in
Related to Hostels	: chief.warden@spav.ac.in
Related to Courses in Department of Planning	: headplanning@spav.ac.in & planning@spav.ac.in
Related to Courses in Department of Architecture	: headarchitecture@spav.ac.in & architecture@spav.ac.in

Sd/- 03/08/2026
Assistant Registrar